




Republic of the Philippines  
Department of Education  
Negros Island Region  
DIVISION OF NEGROS ORIENTAL  
Dumaguete City

MEMORANDUM

To : **School Heads of La Libertad CS (*La Libertad*), Bio-os ES (*Amlan*), Bacong CS (*Bacong*), Albiga ES (*Siaton-East*)**

From :   
**LELANIE T. CABRERA**  
OIC-Schools Division Superintendent  
02/22/16

Subject : **COORDINATION MEETING FOR THE IMPLEMENTATION OF CY - 2014 & CY- 2015 BEFF REPAIR OF CLASSROOMS (BATCH-1)**

Date : **February 22, 2016**

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1. You are hereby required to attend a **Coordination Meeting** for the implementation of **CY - 2014 & CY - 2015 BEFF Repair of Classrooms (Batch-1)** on February 29, 2016 (Monday) at 10:00 AM at the Conference Room of the Division Office. Issues, concerns and updates regarding the implementation of the said project will be discussed.
  2. Traveling and other expenses shall be chargeable against local funds subject to the accounting and auditing rules and regulations.
  3. For your guidance and strict compliance.

9 A FEB 2016