



February 5, 2016

DIVISION MEMORANDUM

ONE DAY PLANNING CONFERENCE FOR ALL IPED DISTRICT FOCAL PERSONS

**TO: ALL INDIGENOUS PEOPLES' EDUCATION (IPED) DISTRICT FOCAL PERSONS
DESIGNATES**

Through the Schools District Supervisors/District-In-Charge

1. This Office will conduct a One Day Planning Conference for all District IPED Focal Persons/Designates at exactly 8:00am – 5:00 pm on Friday, February 12, 2016 at the 3rd Floor of the Division Office
2. You are hereby directed to bring the following:
 - a) Data on the number of IP learners per school
 - b) Data gathered during the conduct of the interviews with the elders, chieftains of the Bukidnon Tribe.
3. This Memorandum will serve as your **Travel Order**.
4. Travelling and other incidental expenses relative to this activity shall be charged against IPED funds subject to the usual accounting and auditing rules and regulations.
5. For your guidance and compliance.
6. Widest dissemination of this Memorandum is desired.

LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer-In-Charge

09 FEB 2016