

Section I. Invitation to Bid



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net

Invitation to Bid for **MATERIALS FOR MODULE REPRODUCTION**

1. The **Department of Education** through the **MATERIALS FOR MODULE REPRODUCTION** intends to apply the sum of **Forty-Two Million Three Hundred Twenty Thousand Pesos Only (Php. 42,320,000)** being the Approved Budget for the Contract (ABC) to payments under the contract for various schools in the Division of Negros Oriental. Bids received in excess of the ABC shall be automatically rejected at bid opening.

[Insert Table – Detailed Description of the project]

Lot No.	Item Description	Approved Budget for the Contract (ABC)	Contract Completion Time
1	176,000 reams - Bond Paper (A4) – 70gsm	38,720,000.00	90 CD
2	600 pcs - UV Light with Ozone	3,600,000.00	90 CD

2. The **Department of Education, Division of Negros Oriental** now invites bids for above mentioned Works.² Completion of the Works is required. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using nondiscretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from **Department of Education, Division of Negros Oriental** and inspect the Bidding Documents at the address given below from **8:00A.M. to 5:00P.M.**
5. A complete set of Bidding Documents may be acquired by interested bidders on **September 21-28, 2020** from the address below and upon payment of the applicable

² A brief description of the scope of Works should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation

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in the amount of **Five Thousand Pesos Only (Php. 5,000.00) for Lot 1 and Twenty Five Thousand Pesos Only (Php. 25,000.00) for Lot 2.**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **Department of Education, Division of Negros Oriental** will hold a Pre-Bid Conference³ on **9:00 A.M., September 28, 2020** at **Division Office Conference Room**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **October 12, 2020, 9:00 A.M.**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bidders who intend to submit their bids prior to the herein mentioned deadline date for submission of bids, their bids must be duly received by the BAC Secretariat at DepEd, Division of Negros Oriental Office, Capitol Area, Dumaguete City between 8:00 a.m. and 5:00 p.m. only.

Bid opening shall be on **9:00 A.M., October 12, 2020** at **Division Office Conference Room**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. *[Insert such other necessary information deemed relevant by the Procuring Entity]*
9. The **Department of Education, Division of Negros Oriental** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

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Chair, Bids & Awards Committee

³ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.