



Republic of the Philippines

DEPARTMENT OF EDUCATION

Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

(035) 225 2376 / 225 2838 / 422 5283

INVITATION TO BID

PROVISION OF HOTEL, LODGING, FOOD AND MEETING FACILITIES FOR THE MASS TRAINING OF K TO 12 Grade 6 Teachers

1. Department of Education, through the OSEC-7-17-2482 intends to apply the sum of **FOUR MILLION FOUR HUNDRED THIRTY-TWO THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (4,432,750.00)** being THE Approved Budget for the Contract (ABC) to payments under the contract for the Provision of Hotel, Lodging, Food and Meeting Facilities for the Mass Training of K to 12 Grade 6 Teachers.
2. The DepEd, Division of Negros Oriental now invites bidders for the hereunder project:

Provision of Hotel, Lodging, Food and Meeting Facilities for the Mass Training of Grade 6 Teachers on the K-12 Basic Education Program (Batch 1 and 2).




Hotel Accommodation and Meals – Participants Batch 1 – 332

Date: May 7 – 13, 2017.

Date	Meals	Function Room	No. of Pax
May 7	AM Snacks (1 st Meals)	4 Function Rooms	83
May 8	Full Board	4 Function Rooms	83
May 9	Full Board	4 Function Rooms	83
May 10	Full Board	4 Function Rooms	83
May 11	Full Board	4 Function Rooms	83
May 12	Full Board	4 Function Rooms	83
May 13	PM Snacks (Last Meal)	4 Function Rooms	83



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Negros Island Region
SCHOOLS DIVISION OF NEGROS ORIENTAL
 Capitol Area, Dumaguete City

 www.depednegor.net
 negros.oriental@deped.gov.ph
 (035) 225 2376 / 225 2838 / 422 5283

Hotel Accommodation and Meals – Participants Batch 2 -333
 Date: May 21-27, 2017

Date	Meals	Function Room	No. of Pax
May 21	AM Snacks (1 st Meals)	3 Function Rooms	83
		1 Function Room	84
May 22	Full Board	3 Function Rooms	83
		1 Function Room	84
May 23	Full Board	3 Function Rooms	83
		1 Function Room	84
May 24	Full Board	3 Function Rooms	83
		1 Function Room	84
May 25	Full Board	3 Function Rooms	83
		1 Function Room	84
May 26	Full Board	3 Function Rooms	83
		1 Function Room	84
May 27	PM Snacks (Last Meal)	3 Function Rooms	83
		1 Function Room	84

Need:

- a. Four (4) Air- Conditioned Conference Rooms per batch with public address system with LCD.
 - b. Backdrop already structured by the hotel.
 - c. To serve coffee instead of juice especially in the afternoon.
 - d. To provide air-conditioned, cleaned with enough space hotel rooms to participants.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass /fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the Government Procurement Reform Act. Bidding is restricted to Filipino citizens/sole proprietorship, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
 4. Interested bidders may obtain further information from DepEd, Division of Negros Oriental and inspect the Bidding Documents at the address given below during the 8:00AM to 5:00PM (Monday to Thursday).
 5. Bidding Documents may be purchased by interested bidders on April 25 – May 1, 2017 from the address below and upon payment of a non-refundable fee in the amount of One Thousand Pesos (P1,000.00)
 6. The DepEd, Division of Negros Oriental will hold a Pre-bid Conference on Tuesday, May 2, 2017 at 10:00 AM at the Division Office Conference Room, which shall be opened only to all interested parties who have a Letter of Intent, PhilGEPS-registered bidders and have purchased the Bidding Document.



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region
SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

www.depednegor.net negros.oriental@deped.gov.ph (035) 225 2376 / 225 2838 / 422 5283

7. Bids must be delivered to the address below on Wednesday, May 3, 2017, 10:00 AM. All bids must be accompanied by and security in any of the acceptable forms and in the amount stated below:

Form of Bid Security	Amount of Bid Security (Equal to the Percentage of the ABC)
a) Cash or Cashier's/Manager's check issued by a Universal or Commercial Bank.	Two Percent (2%)
b) Bank Draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank of issued by a foreign bank.	Two Percent (5%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five Percent (5%)
d) Any combination of the foregoing	Proportionate to share of form with respect to total amount of security

Bid opening shall be on Wednesday, May 3, 2017, 10:00 AM the Division Office Conference Room. Bids will be opened in the presence of the bidder's representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The DepEd, Division of Negros Oriental reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract Award, without thereby incurring any liability to the affected bidder to bidders.
9. For Further information, please refer to:

Rachel B. Picardal, Ed.D
Chief, SGOD
DepEd, Division of Negros Oriental
Capitol Area, Dumaguete City
(035)225-6108

RACHEL B. PICARDAL, Ed.D
Chief, SGOD
CHAIRMAN, BAC