



DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OF

NEGROS ORIENTAL

Flourishing the Paths to Educational Excellence

October 3, 2016

DIVISION MEMORANDUM:

**DIVISION TRAINING OF TRAINERS ON THE
IMPLEMENTATION OF TLE/TVE AND TVL
CURRICULUM**

**TO: ALL DIVISION EDUCATION PROGRAM SUPERVISORS/
DIVISION COORDINATORS PUBLIC SCHOOLS
DISTRICT SUPERVISORS/DISTRICT IN-CHARGE, HEADS
OF SECONDARY SCHOOLS AND ALL OTHERS CONCERNED**


1. There shall be a Division Training of Trainers on the Implementation of TLE/TVE and TVL Curriculum for three (3) days (live-out) on October 10-12, 2016 at the 3rd floor, Division Office Conference Room. Registration will start at 7:30 A.M.
2. All Public Schools District Supervisors/District In-Charge shall recommend a TLE/TVE teachers, including the teachers who are handling TLE at the same time TVL. There will be four (4) teacher participants coming from each district representing per component areas:

Industrial Arts	1	teacher
Home Economics	1	teacher
Agricultural Fishery Arts	1	teacher
ICT	<u>1</u>	teacher
	4	

3. After the Division Training the four (4) teachers will conduct a training for the TLE/TVE and TVL teachers in their respective district, during semestral break and submit reports regarding the District Level Training.
4. The participants are required to bring a curriculum guide, teachers guide and any available teaching materials.
5. There are other concerned support staff and invited guest as participants to the said training.

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6. Lunch and two (2) snacks per day will be served during the training.
7. This memorandum serves as your travel order.
8. Traveling/per diems and all other incidental expenses incurred on this training by the participants shall be charged to school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
9. For proper guidance and compliance.
10. Widest dissemination of this Memorandum is desired.


LELANIE T. CABRERA, CESE *on*
Assistant Schools Division Superintendent
Officer In-Charge
10/6/16