

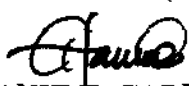


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

MEMORANDUM

TO : All Public Schools Division Supervisors/Districts-In-Charge/
Public Elementary and Secondary School Heads

ATTENTION : Committee Members for the Recognition of Outstanding and
Excellent Leaders (Please see attached list)

FROM : 
LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
05/12/16

SUBJECT : Preparation of Certificates, Letters, and Souvenir Programs

DATE : May 12, 2016

1. Please be informed that the Division of Negros Oriental will hold the Second Recognition of Outstanding and Excellent Leaders on May 21, 2016 at the Negros Oriental Convention Center.
2. Committee members are requested to report at the Division Office on May 16-20, 2016 to prepare the necessary materials and souvenir programs for the event.
3. Attendance in the activity will consider a five-day service credit.
4. Travelling and other incidental expenses shall be charged against School MOOE/PTA/SEF and other local funds subject to the usual accounting and auditing rules and regulations.
5. This serves as TRAVEL ORDER.
6. For information and compliance.

13 MAY 2016

CERTIFICATES/PLAQUES/MEDALS:

Chairperson: Remylin V. Gao-gao, Division Office
Members: Arnold Medez, Manjuyod Science High School
Arlene R. Laguras, Valencia National High School
Chris Angelo Empeso, Division Office
Jeofel R. Pialago, Siaton Science High School

INVITATION & SOUVENIR PROGRAMS:

Chairperson: Melchor Duenas, Division Office
Members: Lolita T. Rivera, Siato National High School
Arnold Cabato, Tubigon High School
Elmar Cabrera, Ayungon National High School
Romie Benolaria, Ayungon National High School
Godfrey Calbog, San Jose Provincial Community High School
Jeremy Alan Pediglorio, Cawitan High School
MaryJane Samson, Sta. Catalina National High School
Gic Deciar, Maningcao High School

LETTERS/COMMUNICATION:

Chairperson: Esther M. Villarin, Zamboanguita Science High School
Members: Gracia Rodel P. Deloria, Negros Oriental High School
Jessielou L. Ecleo, Negros Oriental HS
Israel Senogara, Pulangbato High School