



**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

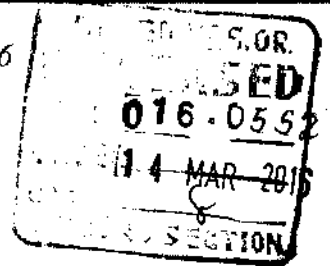
Capital Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

March 14, 2016



**TRAVEL ORDER**

NO. 116, s. 2016

TO : **DR. NILITA L. RAGAY**  
**MRS. ALMA CORA M. CATA CUTAN**

OFFICE : CID, Division Office, Division of Negros Oriental

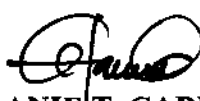
PURPOSE : To attend the PhilGEPS Training for Phase I

DATE OF TRAVEL : March 30-31, 2016

VENUE/PLACE : Mineski Portal, Unit 7, GQS Plaza, Banilad, Cebu City

ALLOWED/CHARGED TO: (Division MOOE funds subject to the usual accounting and auditing rules and regulations)

☒ : Registration/Transportation and other expenses  
☐ : Transportation  
☒ : Per Diems  
☐ : On official time/business only  
☐ : Charged to local funds  
☐ : Transportation/per diem & other incidental expenses

  
**LELANIE T. CABRERA, CESE**  
Assistant Schools Division Superintendent  
Officer In-Charge



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NEGROS ISLAND REGION



March 9, 2017

REGIONAL MEMORANDUM  
No. 44, S. 2016

D: 3/10/16  
8

<b>RELEASED</b>	
CONTROL NO.	027
RELEASED BY:	CHO
DATE RELEASED:	3-9-16

**PhilGEPS TRAINING FOR PHASE I**

All Schools Division Superintendent  
All Concerned

1. The Procurement Service of the Department of Budget and Management is extending its invitation to members of the SDO BAC, school heads and personnel involved in the procurement process to participate in the PhilGEPS Training for Phase I on March 30-31 2016 in Cebu City.
2. Attached is the invitation letter from PhilGEPS for additional information.
3. Each Schools Division Office shall submit the list of those who will be attending the seminar through email at [depednir@gmail.com](mailto:depednir@gmail.com).
4. Travelling expenses and registration fee shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For and in behalf of the Regional Director,

**ADOLFO S. AGUILAR**

Lead Coordinator, Education Support Services Division  
Officer-in-Charge

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200  
TEL: (035) 422 6227 / E-MAIL: [depednir@gmail.com](mailto:depednir@gmail.com)  
FB: [facebook.com/depednir](https://www.facebook.com/depednir) / WEB: [depednir.weebly.com](http://depednir.weebly.com)



Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM

March 9, 2016

Dir. Gilbert T. Sadsad  
Regional Director  
Department of Education - Negros Island Region  
Tel. Fax Nn.: (035) 422-6227

Dear Sir,

We are pleased to inform you that the PhilGEPS continues to be benchmarked and studied by neighboring countries who envision having their own central e-procurement system, with PhilGEPS officials being invited to present the PhilGEPS program and experience in various forums, symposia and other gatherings of world-renowned e-procurement organizations and practitioners in the world. In these international gatherings, the efforts of the Philippine Government in pushing for reforms in government procurement were recognized and commended. Multi-lateral development partners like the World Bank (WB) and the Asian Development Bank (ADB), acknowledge the fact that the PhilGEPS is a viable instrument in the government's efforts at improving efficiency in the procurement function and has accepted the PhilGEPS for application on ADB and WB-funded procurement projects.

In April 2014, the PhilGEPS System Modernization Project was awarded and initiated to improve on its technical design and architecture to ensure further efficiency and streamlining towards full implementation of electronic procurement in our country.

It is for this reason that we are extending this invitation to your **Division Office BAC members, Secretariat and Technical Working Group** to attend the PhilGEPS Training for Phase I, and all other succeeding trainings for new system developments so you can revisit and familiarize yourselves again with the use of the PhilGEPS and keep pace with the upgrades.

We are also seeking assistance from your agency to invite all **Public High Schools and Elementary Schools** within its jurisdiction to attend the PhilGEPS Training for Phase I in compliance of the Government Procurement Reform Act (GPRA) or R.A. 9184 and specifically Administrative Order No. 17.

Below are the schedule for your region for the year 2016:

Region	Dates	Venue
7	March 15-16, 2016 March 30-31, 2016	Mineski Portal, Unit 7, GQS Plaza, Banilad, Cebu City

**SCHEDULE AND VENUE LOCATION MAY BE CHANGED DEPENDING ON THE NUMBER OF PARTICIPANTS CONFIRMED.**

Trainings are to be held for two (2) days at the designated venues. Kindly accomplish the attached confirmation form which require a list of your participants. Training Fee is Php2,400.00 per participant (inclusive of VAT), also inclusive of a training kit, lunch and snacks. Please make check payment for the account of eBlackboards Solutions Inc., our training provider.

For inquiries and/or clarification, please contact us by email at [fcruz@eblackboards.net](mailto:fcruz@eblackboards.net); [eperez@eblackboards.net](mailto:eperez@eblackboards.net), or by telefax at (02) 721-4724; 661-8850; 955-6469; 861-5280 or 861-5245.

Let's continue to support "Ang Daang Matuwid"!

Very truly yours,

  
Exec. Dir. ROSA MARIA M. CLEMENTE  
Project Director, PhilGEPS

## **eBlackBoards Solutions Inc.**

*... leading the transformation of education and learning ...*

**The PhilGEPS National Training Secretariat**

Unit 9-10 3rd Anglo Bldg., 715-A, Barangay Wack-Wack, Shaw Boulevard., Mandaluyong City  
(02) 721-4724 / (02) 661-8850

March 9, 2016

Good Day Madam and Gentlemen,

On behalf of eBlackboards Solutions, Inc. the PhilGEPS National Training Secretariat, We are very glad that your good office became a big part of our trainings last Year 2015. And we are thankful enough with your endless support and participation. And now as we enter the year 2016, the PhilGEPS Buyers Training Phase 1 will continue on its journey.

So much that we wanted every government procuring entity to attend the PhilGEPS Buyers Training for Phase 1 in compliance of the Government Procurement Reform Act (GPRA) or R.A. 9184 and specifically Administrative Order No. 17. In preparation for this year, we would like to seek assistance of your good office to invite all Public High Schools and Elementary Schools within its jurisdiction. Because in the past five (5) years of research and collecting contact information's, we are having difficulties in communicating in these areas. We could not reach out most of the schools contact information's may be due to unavailable telephone lines, lack of signal for mobile phones, outdated email addresses and absence of internet connection. With your help and support, we can attain a higher percentage of connecting with the schools and for them to participate in the training. The PhilGEPS Training will be a very good preface for the school officials to know what PhilGEPS is all about leading to our main goal of transparency, accountability and good governance.

With this regard, I've provided our contact information's below where you may reach us with your own convenience. We would be glad to have your agency's' assistance as soon as you receive this letter together with the attached documents such as invitation letters and confirmation forms. In addition of an invitation letter with a "blank heading" for the respected School Principals.

We look forward for your support and positive response.

Thank you and have a pleasant day.

Sincerely Yours,

  
Francis Fy A. Dela Cruz

Area Training Coordinator

Mobile No. (Talk n Text) 0930-7783131

Email: [fcruz@eblackboards.net](mailto:fcruz@eblackboards.net)

Office Hotlines: (02) 661-8850 / 721-4724 / 955-6469 / 861-5245 / 861-5280



Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM

Date: \_\_\_\_\_

Sir/Madam \_\_\_\_\_

Position: \_\_\_\_\_

School: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Dear Sir/Madam:

We are pleased to inform you that the PhilGEPS continues to be benchmarked and studied by neighboring countries who envision having their own central e-procurement system, with PhilGEPS officials being invited to present the PhilGEPS program and experience in various forums, symposia and other gatherings of world-renowned e-procurement organizations and practitioners in the world. In these international gatherings, the efforts of the Philippine Government in pushing for reforms in government procurement were recognized and commended. Multi-lateral development partners like the World Bank (WB) and the Asian Development Bank (ADB), acknowledge the fact that the PhilGEPS is a viable instrument in the government's efforts at improving efficiency in the procurement function and has accepted the PhilGEPS for application on ADB and WB-funded procurement projects.

In April 2014, the PhilGEPS System Modernization Project was awarded and initiated to improve on its technical design and architecture to ensure further efficiency and streamlining towards full implementation of electronic procurement in our country.

It is for this reason that we are extending this invitation to your School's BAC members, Secretariat and Technical Working Group to attend the PhilGEPS Training for Phase 1, and all other succeeding trainings for new system developments so you can revisit and familiarize yourselves again with the use of the PhilGEPS and keep pace with the upgrades.

Below are the tentative schedules in your Region for the year 2016:

Region	Dates	Venue
7	March 15-16, 2016 March 30-31, 2016 April 7-8, 2016 April 12-13, 2016	Mineski Portal, Unit 7, GQS Plaza, Banilad, Cebu City

SCHEDULE AND VENUE LOCATION MAY BE CHANGED DEPENDING ON THE NUMBER OF PARTICIPANTS CONFIRMED.

Trainings are to be held for two (2) days at the designated venues. Kindly accomplish the attached confirmation form which require a list of your participants. Training Fee is Php2,400.00 per participant (inclusive of VAT), also inclusive of a training kit, lunch and snacks. Please make check payment for the account of eBlackboards Solutions Inc., our training provider.

For inquiries and/or clarification, please contact us by email at [fcruz@eblackboards.net](mailto:fcruz@eblackboards.net); [eperez@eblackboards.net](mailto:eperez@eblackboards.net), or by telefax at (02) 721-4724; 661-8850; 955-6469; 861-5280 or 861-5245.

Let's continue to support "Ang Daang Matuwid"!

Very truly yours,

  
Exec. Dir. ROSA MARIA M. CLEMENTE  
Project Director, PhilGEPS



**Attention: Important Information**

**(Please Read Carefully)**

Once your attendance is confirmed, please do the following steps to progress in your application for PhilGEPS Training:

1. **FIRST STEP:** Please fill-up the confirmation form and send through FAX or email to EBBSI for your reservation.
2. **FOR FOLLOW-UP:** fill-up and sign the statement of account together with deposit slip (SOA W/ PAYMENT) and send through FAX or email to EBBSI.
3. **CONTACT DETAILS:** Your Confirmation Code is: **FEDC R7 BT 03-2016**
  - A. Your Training Coordinator is: **Kevin Laron / Francis Ely A. Dela Cruz**
    - Contact No: **0930-7783131**
    - Email: **fcruz@ebblackboards.net**
  - B. PhilGEPS National Training Secretariat – **eBlackboards Solutions, Inc.**
    - Telefax No. (02) 721-4724 / (02) 661-8850
    - Tel. Nos. (02) 861-5280 / (02) 861-5245
4. **PAYMENT DETAILS:** Deposit payment in any of these BANK:
  - Bank: **Banco De Oro (BDO) Shaw Blvd. – Stanford**
  - Account Name: **eBlackBoards Solutions, Inc.**
  - Account Number: **2810058330**
  - Deposit to ANY BDO BRANCH
  - Bank: **East West Bank – Wack-Wack Branch**
  - Account Name: **eBlackBoards Solutions, Inc.**
  - Account Number: **200004998692**
  - Deposit to ANY EAST WEST BANK
  - We only accept either Cheque or Cash Deposit only to our BDO and EASTWEST Bank Account
  - No CASH Payment upon Registration.
  - **Official Receipt will be issued upon training day in exchange of Original copy of deposit slip**
  - **Please SUBMIT ORIGINAL COPY of Deposit Slip upon registration**
  - **Please take note that slots will be given on a FIRST COME, FIRST SERVE BASIS**
5. A map of the training location will be faxed to your office 3-4 days before the training.
6. **For any inquiries, you may call EBBSI Office**
  - Telefax No. (02) 7214724/ (02) 661-8850
  - Telephone Nos. (02) 861-5280; (02) 861-5245
7. You may also visit the PhilGEPS website at [philgeps.gov.ph](http://philgeps.gov.ph)
8. **SCHEDULE AND VENUE LOCATION MAY BE CHANGED DEPENDING ON THE NUMBER OF PARTICIPANTS CONFIRMED.**

Region	Dates	Venue
<b>7</b>	<b>March 15-16, 2016</b>	<b>Mineski Portal, Unit 7, GQS Plaza, Banilad, Cebu City</b>

9. After accomplishing your reservation and payment, please wait for further updates regarding the finalization of your scheduled training before booking a flight. Thank you.



Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM

CONFIRMATION CODE #: FEDC R7 BT 03-2016

ATTENTION: Francis Ely A. Dela Cruz

DATE: \_\_\_\_\_

FAX: (02) 721-4724 / 661-8850

MESSAGE: Please fill-up the form below written or typewritten and fax to National Training Secretariat at (02) 721-4724/ (02) 661-8850 or email to: fcruz@blackboards.net

**CONFIRMATION FORM**  
(PhilGEPS Training for Government Entities)

(Please take note that Confirmation/Reservation is on First Come First Serve Basis)

Government Entity:				
Address:			Region:	
Type of Organization: <input type="checkbox"/> NGA <input type="checkbox"/> LGU <input type="checkbox"/> GOCC <input type="checkbox"/> SUC <input type="checkbox"/> GFI <input type="checkbox"/> Others -				
Contact Person:				
Name of Participant/s (Please make sure the spelling is correct, written or typewritten and readable)			Mobile No.	Position/s
First Name	Middle Initial	Last Name		
Telephone No. Cell phone No.		Fax No.		Email Address

Please reserve me/us on this training schedule:

Date	Time	No. of Slot Reserve	(Follow up) Mode of Payment
			Cash or Cheque Deposit

Note:

- Any rescheduling/cancellation of slot/s should be made at least 5 working days before the training schedule.
- There is a LATE-CANCELLATION/RESCHEDULING and NON-ATTENDANCE CHARGE of P1,200 (inclusive of VAT) per participant to cover costs.

IMPORTANT: PLEASE SPECIFY YOUR **FOOD RESTRICTION** ACCORDING TO YOUR RELIGION OR HEALTH CONDITION.

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Requested by:

\_\_\_\_\_  
Signature over printe



Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM

CONFIRMATION CODE #: FEDC R7 BT 03-2016

**eBlackBoards Solutions Inc.**

... leading the transformation of education and training ...

VAT Reg. TIN: 007-623-011-000

**STATEMENT OF ACCOUNT  
PhilGEPS Training**

Statement of Account No.: \_\_\_\_\_ Deposit Slip Bank Reference Code: \_\_\_\_\_ Date Due: 5 days before training schedule  
Statement Date: \_\_\_\_\_

Please fill-up the form below send through fax to National Training  
Secretariat at (02) 7214724 or (02) 6618850 or  
email at [fcruz@ebblackboards.net](mailto:fcruz@ebblackboards.net)

Contact Person:	
Agency/Organization:	
Billing Address:	
Telephone/Fax No.	
Email Address	

Name of Participants	Training Fee of P2,400 is INCLUSIVE OF VAT	No. of Attendee/s	Training Schedule	Total Amount

Deposit payment only to:	Note:
Account Name: <b>eBlackBoards Solutions, Inc.</b> Account Number: BDO <b>2810058330</b>  Account Number: EAST WEST BANK <b>200004998692</b> Bank: ANY BDO and EAST WEST BANK Branch	1. To ensure proper credit, please deposit your payment at least <b>5 days</b> before your training schedule. 2. Please attached your deposit slip and fax a copy of this statement to EBBST Telefax No. (02) 7214724/ 6618850; Please Submit original copy of deposit slip during registration. 3. Any cancellation should be made <b>at least 5 WORKING DAYS</b> before the training schedule. 4. Please take note that there is a <b>LATE-CANCELLATION and NON-ATTENDANCE CHARGE of P1,200 (inclusive of VAT) per participant to cover costs.</b>

**PLEASE ATTACH DEPOSIT SLIP HERE**

For Efficient tracking of your payment,  
We accept **CHEQUE** or **CASH DEPOSIT ONLY** to our Bank Accounts.  
We strongly **DISCOURAGE** Payment of **CASH** or **CHEQUE** upon REGISTRATION.

For any inconvenience, you may call our National Training Secretariat at (02) 861-5280;  
861-5245; Telefax Nos. (02) 7214724/ (02) 6618850. Thank you.

Issued by EBBST:

*Francis A. Dela Cruz*  
Francis A. Dela Cruz

Received by Agency/ Date:

Signature over printed name