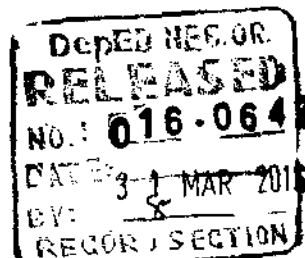




Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net



Tel. Nos: (035) 225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1623 (Asst. Sch's Div. Supt's Office);
(035) 225-1622 (Promotional Section/EPSSs); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section);
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(035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

March 30, 2016

MEMORANDUM TO :

MS. LANI B. YURONG
Administrative Officer IV (HRMO)

This Office

Please be informed of your attendance to the Workshop on the Updating of the Plantilla of the SDSs/ASDSs of DepED Region 7 and Schools Division of Negros Oriental Province under DepED Negros Island Region (NIR) on March 29, 2016 at the 3rd Floor, DepED Regional Office 7, Sudlon, Lahug, Cebu City.

Traveling and other incidental expenses incurred in connection with this activity shall be charged against local funds/MOOE, subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.

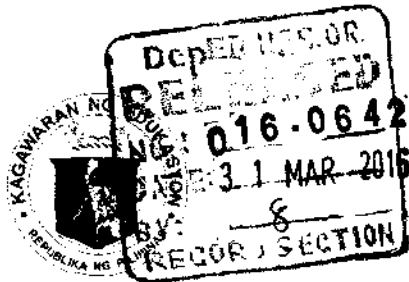
GOD BLESS!

LELANIE T. CABRERA, CESE
Asst. Schools Division Superintendent
OIC-SDS

LTC/LBY/bing



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION



AUTHORITY TO TRAVEL
March 28, 2016

TO:	LANI B. YURONG
OFFICE/STATION:	DepED-Division of Negros Oriental
NATURE OF TRAVEL:	Official Business
FUND SOURCE:	MOOE/Local Funds
INCLUSIVE DATE OF TRAVEL:	March 29, 2016
DESTINATION:	CLMD Office, DepED Regional Office VII, Cebu City
PURPOSE:	TO ATTEND WORKSHOP ON THE UPDATING OF THE PLANTILLA OF THE SDSs/ASDSs OF DEPED RO7 AND SCHS. DIVISION OF NEGROS ORIENTAL PROVINCE UNDER NIR

RECOMMENDING APPROVAL:

LELANIE T. CABRERA, CESE
Schools Division Superintendent
Division of Negros Oriental

APPROVED:

GILBERT T. SADSAD, CESO V
Director III
OIC Regional Director

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200
TEL: (035) 422 6227 / E-MAIL: depednir@gmail.com
FB: facebook.com/depednir / WEB: depednir.weebly.com



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



MEMORANDUM

0:3/20/16
8

TO : HRMOs/Designated Personnel-in-Charge of PSiPOP
THROUGH the Schools Division Superintendents : of DepED Region 7 :

- Bogo City
- Bohol
- Carcar City
- Cebu City
- Cebu Province
- Danao City
- Lapu-Lapu City
- Mandaue City
- Naga City
- Siquijor
- Tagbilaran City
- Talisay City
- Toledo City

HRMOs/Designated Personnel-in-Charge of Plantilla of the
Negros Oriental Divisions under Negros Island Region (NIR)
THROUGH Director Gilbert Sadsad, OIC Regional Director

- Bayawan City
- Bais City
- Dumaguete City
- Guihulngan City
- Negros Oriental
- Tanjay City

SUBJECT : Workshop on the Updating of the Plantilla of the SDSs/ASDSs of
DepED Region 7 and Schools Division in Negros Oriental Province under
DepED Negros Island Region (NIR)

DATE : March 23, 2016

X=====/
In view of the newly appointed Schools Division Superintendents (SDS) and Assistant Schools Division Superintendents (ASDS) of DepED Region 7 and separation of the Schools Divisions in Negros Oriental Province under Negros Island Region (NIR), the HRMOs/Designated Personnel-in-Charge of the PSiPOP of Schools Divisions of Region 7 and Negros Island Region are hereby advised to attend the Workshop on the Updating of the Plantilla of SDSs/ASDSs of DepED Region 7 and DepED NIR on March 29, 2016 at the 3rd Floor, DepED Regional Office 7, Sudlon, Lahug, Cebu City.

The workshop aims to update/reconcile the items numbers of SDSs and ASDSs in the PSiPOP. The HRMOs/Designated Personnel-in-charge of the PSiPOP are requested to bring with them the hard copy of the PSiPOP where the item nos. of SDSs/ASDSs are indicated. The workshop will start at 8:00 a.m. and will end at 5:00 p.m.

Traveling expenses and registration fee of Five Hundred Pesos (P 500.00) shall be charged against Division Office Funds, subject to the usual accounting and auditing rules and regulations.

Juliet A. Meruta
JULIET A. MERUTA, Ph.D. CESO V
Director III
Officer-in-Charge

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; 255-4542
Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Dir. Office of Management Services Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
Page 1 of 1
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
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