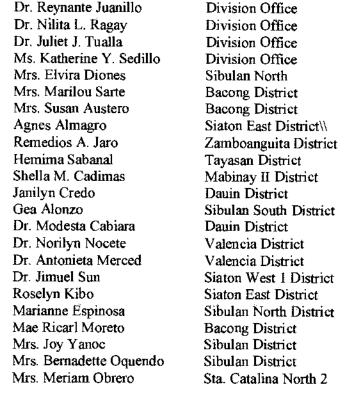
TRAVEL ORDER TO: (Thru the District Supervisors/In-Charge)

May 11, 2016



Please be informed of your attendance to the Planning Conference-Workshop for the 2016 Summer School Heads' Training in Support to the School Remedial Reading Activities at 8:30 A.M. on May 12, 2016 at the 2nd floor Division Conference Room.

This planning-workshop shall entitle the teachers of a one day service credit.

Travel, and other related expenses are chargeable against the School MOOE/local funds subject to the usual accounting rules and regulations.

> LELANIE T. CABRERA, CESE Schools Division Superintendent &