

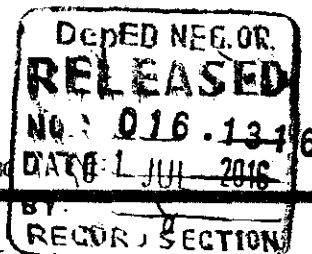


**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180



June 30, 2016

**TRAVEL ORDER**

NO. 256, s. 2016

**TO :** **Mr. Jesucles Amores**  
Zamboanguita Central School

**Ms. Rolyn Jane B. Catanus**  
Gregorio Elmaga MES

**OFFICE :** Zamboanguita District, Division of Negros Oriental

**PURPOSE :** Writing Workshop for the Regional Newsletter – June and July Issues

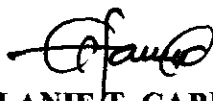
**DATE OF TRAVEL :** July 1, 2016

**VENUE/PLACE :** DepEd NIR Office, West City Elementary School Campus, Dumaguete City

**ALLOWED/CHARGED TO:** (Local funds subject to the usual accounting and auditing rules and regulations)

\_\_\_\_\_ : Registration/Transportation and other incidental expenses  
\_\_\_\_\_ : Transportation  
\_\_\_\_\_ : Per Diems  
\_\_\_\_\_ : On official time/business  
  X   : Transportation/per diem & other incidental expenses

(For details, see attached communication).

  
**LELANIE T. CABRERA, CESE**  
Assistant Schools Division Superintendent  
Officer In-Charge



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**



<b>RELEASED</b>	
CONTROL NO.	1022
RELEASED BY:	YDA
DATE RELEASED:	6/30/16

**MEMORANDUM**

**TO :** JESUCLES AMORES, Teacher I, Zamboanguita Central School  
ROLYN JANE B. CATANUS, Gregorio Elmaga Memorial Elementary School

Through: **MRS. LELANIE T. CABRERA, CESE**  
OIC-Schools Division Superintendent  
Schools Division of Negros Oriental

**FROM :** GILBERT T. GADSAD, CESO V  
Director III  
OIC-Regional Director

**SUBJECT : WRITING WORKSHOP FOR THE REGIONAL NEWSLETTER – JUNE AND JULY ISSUES**

**DATE : June 30, 2016**

1. You are hereby requested to attend THE Writing Workshop for the Regional Newsletter – June and July Issues on July 1, 2016 at the DepEd Negros Island Region Office from 8:30 Am to 6:00 PM.
2. Further, you are requested to bring laptop and soft and hard copies of news and feature articles.
3. Travelling and other expenses shall be charged against School MOOE and other local funds subject to the usual accounting and auditing rules and regulations.
4. For information and compliance.

GTS/scariett