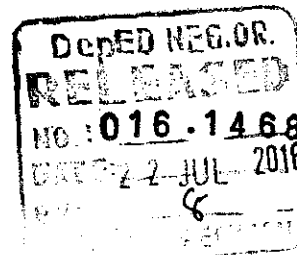




SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

July 22, 2016



TRAVEL ORDER

NO. 282, s. 2016

TO : **Ms. Rosela R. Abiera**
DEPS, LRMDs Coordinator

OFFICE : **Curriculum Implementation Division, Division of Negros Oriental**

PURPOSE : **To attend the Consultative Conference on the Development of Supplementary Materials and Implementation of Learning Hubs**

DATE OF TRAVEL : **July 26-29, 2016**


VENUE/PLACE : **ECOTECH Center, Sudlon, Lahug, Cebu City**

ALLOWED/CHARGED TO: (Division MOOE Funds subject to the usual accounting and auditing rules and regulations)

_____ : Registration/Transportation and other incidental expenses
_____ : Transportation
_____ : Per Diems
_____ : On official time/business
 X : Transportation/per diem & other incidental expenses

Note: For details, see attached communication.

For the Schools Division Superintendent:


RACHEL B. PICARDAL, Ed.D.
Chief Education Supervisor, SGOD
Office In-Charge



Undersecretary for Curriculum and Instruction

MEMORANDUM
DM-CT-2016-00107

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

FROM : DINA S. OCAMPO
Undersecretary for Curriculum and Instruction

SUBJECT : **Consultative Conference on the Development of Supplementary Materials and Implementation of Learning Hubs**

Date : July 19, 2016

1. Consistent with DepEd Order 23, s. 2016, the DepEd-Bureau of Learning Resources will conduct a *Consultative Conference on the Development of Supplementary Materials and Implementation of Learning Hubs on July 26 to 29, 2016* at ECOTECH Center, Cebu City (inclusive of travel time). This conference aims to:
 - a. Gather information and updates regarding quality assurance activities undertaken for the localized and contextualized materials developed by the regions and divisions;
 - b. Gain insights from experiences of the regions and divisions regarding challenges and best practices in the implementation of learning hubs (e.g., LR Portal and Library Hub);
 - c. Develop / enhance the knowledge of participants on how to establish / maintain functional learning hubs; and
 - d. Strengthen camaraderie among participants through networking of LRMDS staff who can provide technical support to activities related to the learning hubs.
2. Participants in this activity shall include the following:

Participant Details (no substitution allowed)		Total
Two (2) participants each from eighteen (18) Regional Offices: Regions I, II, III, IV-A, IV-B, NCR, CAR, V, VI, VII, VIII, IX, X, XI, Caraga, XII, and ARMM	<ul style="list-style-type: none">CLMD ChiefEducation Program Supervisor in-charge of LRMDS	36 pax
One (1) participant each from 221 Division Offices	<ul style="list-style-type: none">Education Program Supervisor in-charge of LRMDS	221 pax

3. The indicative *Program of Activities* for this conference is provided for your reference. Participants are required to accomplish the attached templates in advance to be submitted during this activity. Participants are also requested to bring their own laptops, extension cords, and other pertinent documents.
4. Participants are requested to confirm their attendance on or before **July 22, 2016** at DepEd-BLR-Quality Assurance Division (Attention: Mr. Aro Rara and Editha Esperida) through blr.lrqad@deped.gov.ph. Check-in time at the venue is at 2:00 p.m. on July 26 (Day 0) and the first meal to be served is dinner. Travel expenses and per diem of the participants will be charged against local funds (INSET or other allowable sources) while the accommodation and other incidental expenses during the conference shall be taken care of by the organizer.
5. For any query and clarification, please contact BLR-QAD (Attention: Mr. Andrew Villarba) at telephone numbers 631-9294, 634-1054, or cellphone numbers, 0916-6932306 or 09995631490.
6. For your information and strict compliance.

Attach.: as stated

Consultative Conference on the Development of Supplementary Materials and Implementation of Learning Hubs
July 27 to 29, 2016 * Ecotech, Lahug, Cebu City
Program of Activities

Objectives:

- Gather information and updates regarding quality assurance activities undertaken for the localized and contextualized materials developed by the regions / divisions
- Gain insights from experiences of the regions / divisions regarding challenges and best practices in the implementation of learning hubs
- Develop / enhance the knowledge of participants on how to establish / maintain functional learning hubs (e.g. LR portal and Library Hub)
- Strengthen camaraderie among participants through networking of LRMDs staff who can provide technical support to activities related to the learning hubs

Time	July 26 (Day 0)	July 27 (Day 1)	July 28 (Day 2)	July 29 (Day 3)
7:30-8:00 a.m.			Management of Learning (MOL)	
8:01- 8:30 a.m.		Opening Program <ul style="list-style-type: none"> Philippine National Anthem Prayer Introduction of Participants Welcome Remarks Statement of Purpose and Conference Mechanics House Rules Picture taking 	Plenary Session 2: The Bureau of Learning Resources (BLR) in the Rationalization DepEd <ul style="list-style-type: none"> Mandala Roles and Functions Roadmap 	Workshop: Preparing Regional Action Plans for: <ul style="list-style-type: none"> Assuring the Quality of Locally Developed Supplementary Materials Establishing/ Maintaining Functional Learning Hubs
8:31-9:00 a.m.				
	Travel Time (to the venue)			
9:01- 9:30 a.m.				
9:31- 10:30 a.m.		Parallel Sessions: A. Sharing of Updates on the Development of Supplementary Materials B. Sharing on the Status of Learning Hubs <ul style="list-style-type: none"> Library Hub School Library ALS Mobile Library LR Portal 	Plenary Session 3: Learning Hub Standards and Guidelines <ul style="list-style-type: none"> Library Hub ALS Mobile Library School Library Feedback and Open Forum	Workshop Continuation: Preparing Regional Action Plans Plenary Session 5: Clearing House and Next Steps Closing Program <ul style="list-style-type: none"> Prayer Insights and Impressions Submission of Regional Action Plans Closing Message Distribution of Certificates
10:31- 11:30 a.m.				
			Health Break	
11:30 – 1 p.m.			Lunch	
1:00 – 2:00 p.m.		Plenary Session 1: <ul style="list-style-type: none"> Reporting of Parallel Session Outputs (by Group) Open Forum 	Plenary Session 4: The New LR Portal: Features and Guidelines	
2:01 – 3:00 p.m.				
3:01 – 3:30 p.m.	Registration / Sitting in			
3:31- 4:30 p.m.		Continuation of Plenary Session 1: <ul style="list-style-type: none"> Reporting of Parallel Session Outputs by Group Open Forum 	Continuation of Plenary Session 4: Exploring the New LR Portal: Hands-on Feedback and Open Forum	
4:30 – 5:30 p.m.				
5:30 – 6:30 p.m.		Cliniquing of the BLR Staff		
6:31-7:30 p.m.			Dinner	
7:31- 10:00 p.m.			Solidarity Night	
		Andrew Villalba	Eric Labre	
	Expected Outputs	Best practices in assuring content shared and experiences in Learning Hubs disseminated	BLR's functions, learning hub standards, and new LR Portal features disseminated and clarified	Strengthened plans for assuring quality of localized materials and provision of learning hubs
				Ma. Leonor Barraquias

 Region

 Division

 Name of School

STATUS REPORT ON SCHOOL LIBRARY
 as of _____

LIBRARY PROFILE	Library Location	
	Established Date/Years of Existence	
	Source of the Building	
	Building Cost	
	Librarian	
COLLECTION & UTILIZATION	Content of the Library	
	Mode/s of Acquisition of Collection	
	Users	
OTHER ACTIVITIES CONDUCTED	Title of Activities	
	Persons Involved	
	Date	
PROBLEMS ENCOUNTERED		
ACTION TAKEN		
RECOMMENDATIONS		

Prepared & Submitted by:

Noted By:

 Signature over Printed Name & Designation

 Schools Division Superintendent/Regional Director

Date: _____

Date: _____

 Region

 Division

STATUS REPORT ON LIBRARY HUB
 as of _____

LIBRARY PROFILE	Library Location	
	Established Date/Years of Existence	
	Source of the Building	
	Building Cost	
	Librarian	
COLLECTION & UTILIZATION	Content of the Library Hub	
	Mode/s of Acquisition of Collection	
	Users	
OTHER ACTIVITIES CONDUCTED	Title of Activities	
	Persons Involved	
	Date	
PROBLEMS ENCOUNTERED		
ACTION TAKEN		
RECOMMENDATIONS		

Prepared & Submitted by:

Noted By:

 Signature over Printed Name & Designation

 Schools Division Superintendent/Regional Director

Date: _____

Date: _____

Region

Division

STATUS REPORT ON MOBILE LIBRARY

as of _____

I. Type of Mobile Library	
II. Users	
III. Types of Materials/Contents of the Mobile Library	
IV. Process	
V. Proponent	
VI. Problems Encountered	
VII. Action Taken	
VIII. Recommendations	

Prepared & Submitted by:

Noted By:

Signature over Printed Name & Designation

Schools Division Superintendent/Regional Director

Date: _____

Date: _____

Region

Division

STATUS REPORT ON LR Portal
as of _____

I. Personnel In-charge of the LRMS/ LR Portal	
II. Stakeholders	
III. Types of Materials/Contents a. developed b. for development c.uploaded d.for uploading	
IV. Training and Capacity Building a. Conducted b. proposed	
V. Problems Encountered/Reported in the use/access of LR Portal	
VI. Action Taken	
VII. Recommendations	

Prepared & Submitted by:

Noted By:

Signature over Printed Name & Designation

Schools Division Superintendent/Regional Director

Date: _____

Date: _____