



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capital Area, Dumaguete City

www.depednegor.net

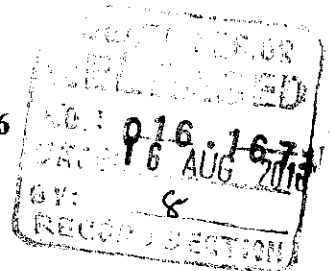
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SGOD Office (035) 225 - 6180

August 16, 2016

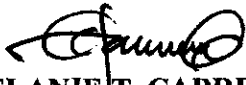
TRAVEL ORDER

No. 335 S. 2016



TO: **MRS. JENITH CORPIS CABAJON**, *Social Mobilization Coordinator*
MR. JOSEPH R. GEMINA, *Production Development Officer II, DRRM*

1. In response to the **DepEd Memorandum** issued by **Tonisito M.C. Umali, Esq.**, *Assistant Secretary for External Partnerships Service*, dated **August 8, 2016** RE: "National Mid-Year Assessment and Data Generation for Engaging and Maintaining Partnership Workshop," you are hereby directed to attend a three-day seminar workshop on **August 17-19, 2016** at **Negros Oriental Convention Center (NOCC)** in **Dumaguete City**.
2. Board and lodging shall be charged against OSEC Funds and travel expenses shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
3. For more details and information, please refer to the attached file.
4. For your guidance and compliance


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer In-Charge



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MEMORANDUM

FOR : Regional Directors
Schools Division Superintendents
Chief, ESSD
Chief, SGOD
Regional ASP Coordinators
Division ASP Coordinators

R: 8/15/16
H

FROM : TONISITO M.C. UMALI, Esq.
Assistant Secretary for External Partnerships Service

DATE : August 8, 2016

The External Partnerships Service will conduct a **2016 National Mid-Year Assessment and Data Generation for Engaging and Maintaining Partnership Workshop** on the following batches:

Participants	Dates	Venue
Batch 1 Regions I, II, III, IVA, CAR, NCR	August 14-16, 2016	Tagaytay International Convention Center (TICC), Tagaytay City
✓ Batch 2 Regions IVB, V, VI, VII, VIII, NIR	August 17-19, 2016	Negros Oriental Convention Center (NOCC), Dumaguete City
Batch 3 Regions IX, X, XI, XII, CARAGA	August 21-23, 2016	RELC, Cagayan de Oro City

In this connection, we would like to invite the following participants in Annex A to attend the said activity.

The participants are requested to bring the following:

1. List of partners in your division and the respective projects/intervention
2. Copy of consolidated internal and external assessment form (D.O. 40, s 2015)
3. Copy of the Division Improvement/Development Plan
4. Hard copy of the liquidation report of downloaded funds (P50,000.00)
5. Report on Brigada Eskwela implementation and 2nd Quarter ASP report

Board and lodging shall be charged against OSEC Funds subject to the usual accounting and auditing procedures. Travel expenses of participants shall be charged against local funds. The first meal to be served is Dinner on Day 0. The session starts at 7:00 A.M. on the following day and last meal is PM snacks on the last day.

Attached are the matrix of activities.

For additional details, you may coordinate with Zeny Lastimoza, PDO II at Tel. No. (02) 638-8637 and 39 or email her at lastimozazeny@yahoo.com. Thank you for your usual support.

ANNEX A

MID YEAR ASSESSMENT AND DATA GENERATION FOR ENGAGING AND MAINTAINING PARTNERSHIP WORKSHOP

BATCH 1 Tagaytay International Convention Center
August 14-16, 2016

Region	Number of Participants				
	Regional ASP Coordinator	ESSD Chief	Division ASP Coordinator	SGDD Chief	Total
I	1	1	14	14	30
II	1	1	9	9	20
III	1	1	20	20	42
4A	1	1	19	19	40
CAR	1	1	8	8	18
NCR	1	1	16	16	34
TOTAL	6	6	86	86	196

BATCH 2 Negros Oriental Convention Center
August 17-19, 2016

Region	Number of Participants				
	Regional ASP Coordinator	ESSD Chief	Division ASP Coordinator	SGDD Chief	Total
4B	1	1	7	7	16
V	1	1	13	13	28
VI	1	1	8	8	18
NIR	1	1	16	16	34
VII	1	1	13	13	28
VIII	1	1	13	13	28
TOTAL	6	6	70	70	164

BATCH 3 NEAP, Cagayan De Oro City
August 21-23, 2016

Region	Number of Participants				
	Regional ASP Coordinator	ESSD Chief	Division ASP Coordinator	SGDD Chief	Total
IX	1	1	8	8	18
X	1	1	14	14	30
XI	1	1	10	10	22
XII	1	1	9	9	20
CARAGA	1	1	12	12	26
TOTAL	5	5	53	53	128

Mid-Year Assessment and Engaging and Maintaining Partnerships Workshop with ASP Regional and Division Coordinators

Program of Activities

Activities

Day 0 -		
	3:00 - 4:00 PM	Arrival / Registration / Settling Down
	4:00 - 5:00 PM	Submission of reports
	6:00 PM	Dinner
Day 1 -		
	7:30 - 8:00 AM	Registration
	8:00 - 8:10 AM	Singing of the National Anthem
		Prayer
		Roll-call of the Participants
	8:10 - 8:30 AM	Message
	8:30 - 8:45 AM	House Rules
		Objectives
	8:45 - 9:30 AM	Presentation of the Result of the Mapping of Partners Program Workshop held on June 10, 2016
	9:30 - 10:00 AM	Break up Session per Region: Validation and Updating of Partners Interventions in Respective Areas of Coverage
	10:00 - 10:15 AM	Morning Tea
	10:15 - 11:45 AM	Internal Assessment Workshop on School Infrastructure and Tecnology Equipment Package
	12:00 - 1:00 NN	Lunch
	1:00 - 2:00 PM	Internal Assessment Workshop on Learners and Teachers Support Package
	2:00 - 3:00 PM	Internal Assessment Workshop on Special Projects Support Package
	3:00 - 3:15 PM	Afternoon Tea
	3:15 - 4:30 PM	Issues and Concerns on Partnerships Management
	4:30 - 5:30 PM	Issues and Concerns on Brigada Eskwela Implementation
	18:00	Dinner
Day 2 -		
	6:00 - 7:30 AM	Breakfast
	8:00 - 8:10 AM	Preliminaries
	8:10 - 9:45 AM	Issues and Concerns on Brigada Eskwela Best Implementing Schools
	9:45 - 10:00 AM	Morning Tea
	10:00 - 11:45	Discussion on the Guidelines on Accepting Donations and Processing of Tax Incentives
	11:45 - 1:00 PM	Lunch
	1:00 - 2:30 PM	Discussion on the Valuation of Donation in forms of services and use of facilities
	2:30 - 3:00 PM	Synthesis and Next Steps
	3:00 - 4:00 PM	Closing Program
	5:00 PM	Home Sweet Home