



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

RELEASED
NO. 016-011
DATE: 28 JAN 2016
RECORD SECTION


DIVISION UNNUMBERED MEMORANDUM

TO : Through the District Supervisors/School Heads
KARLA C. PANESA, Education Program Specialist II
JOCELYN T. SIBALA, Dauin District
REGIE SEDIEGO, Dauin District
NERY SEDIEGO, Dauin District
LAURIE TUBIO, Dauin District
LUZ BAIS, Dauin District
ROSEMARIE ALDANESE, Dauin District

DATE : January 28, 2016

SUBJECT : **PREPARATION FOR THE UPCOMING NATIONAL ARTS
MONTH CELEBRATION**

1. You are hereby directed to report to the Division Office on **January 30, 2016 at 8:00 AM** for a meeting and preparation for the National Arts Month Celebration.
2. Please bring needed materials and equipment.
3. Attendance to the activity shall consider a One-Day Service Credit/Compensatory Time-Off
4. Travelling and other expenses shall be charged against School MOOE/PTA/ and other funds subject to the usual accounting and auditing rules and regulations.
5. For your information and compliance.


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer – In – Charge

LTC/kcpanesa – culture&arts