



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
NEGROS ISLAND REGION  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

August 31, 2016

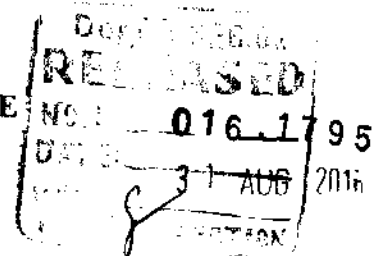
**TRAVEL ORDER**

NO. 366, s. 2016

TO : **MS. MARIE NANNETTE F. BUENAFE**  
**Fund Coordinator**

Office : **Accounting Office**

PURPOSE : **To Attend the 2<sup>nd</sup> Conference of Pag- IBIG Fund  
Coordinators' Club of Negros Oriental-Siquijor  
Chapter**





DATE OF TRAVEL : **September 1, 2016 (Thursday) from 11:30 A.M. to 4:00 P.M.**

VENUE/PLACE : **C & L Bay View Inn, Colon Street, Dumaguete City**

ALLOWED/CHARGED : *(Subject to the usual accounting and auditing rules and regulations)*

☒ X : Registration  
☐ : Transportation  
☐ : Per Diems  
☐ : On official time/business only  
☐ : Board and lodging will be charged to Regional Funds  
☒ X : Transportation/per diem & other incidental expenses incurred shall be charged  
against School MOOE/ local funds.

  
**LELANIE T. CABRERA, CESE**  
*Assistant Schools Division Superintendent*  
*Officer In-Charge*  
8/31/16 



**Pag-IBIG FUND**  
(Home Development Mutual Fund)

Depd. NEG. OR
NO. 4-3225
DATE: 26 AUG 2016
TIME: 8
BY: [Signature]
RECORD SECTION

August 20, 2016

**Ms. Lelanie T. Cabrera**

Division Schools Superintendent  
Division of Negros Oriental  
Dumaguete City

**Attention: Ms. Marie Jean Nannette F. Buenafe**  
Fund Coordinator

**Dear Ms. Cabrera:**

Good day!

The Pag-IBIG Fund Coordinators' Club of Negros Oriental - Siquijor Chapter will hold its 2nd conference for the year, on **September 1, 2016 (Thursday)** from **11:30 A.M. to 4:00 P.M. at C & L Bay View Inn, Colon Street, (Fronting the Dumaguete Fire Station), Dumaguete City.**

The agenda are as follows:

- I. Expanded Raffle Promo
- II. Loyalty Card
- III. Electronic Payment Collection Facilities (EPCF)
- IV. Other Matters/Open Forum
- V. FC Hour

In view hereof, we would like to request the presence of your Fund Coordinator on the above mentioned date.

Please call up Ms. "Gherie" A. Balinas (0927-201-5053), Mr. Bernard R. Barrera or Mr. Christian C. Balasbas to confirm your attendance at 035-225 7713 or email at confirmation at [dumaguete.me@pagibigfund.gov.ph](mailto:dumaguete.me@pagibigfund.gov.ph).

Thank you.

Very truly yours,

  
**JULIO CARMEL P. ALFARERO JR.**  
Branch Head

**Pag-IBIG Fund**  
Dumaguete Branch  
ML Teves St., Taclobo, Dumaguete City

*Approved:*  
*8/20/2016*  
*[Signature]*