



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

www.depednegar.net

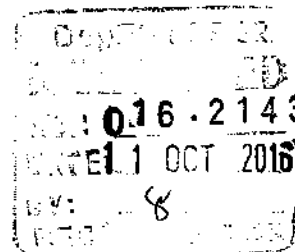
negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

October 7, 2016

**TRAVEL ORDER**

NO. 464, s. 2016



TO : **DR. MELCHORA ASDILLO**  
**MR. RAMON BATIANCILA**

OFFICE : Medical/Dental, SGOD - Division Office

PURPOSE : To render dental services during the Rotary Club of Dumaguete City Medical-Dental Mission at Sibulan National High School


DATE OF TRAVEL : October 9, 2016

VENUE/PLACE : Sibulan National High School, Sibulan, Negros Oriental

ALLOWED/CHARGED TO: (Division local funds subject to the usual accounting and auditing rules and regulations)

\_\_\_\_\_ : Registration/Transportation and other expenses  
\_\_\_\_\_ : Transportation  
\_\_\_\_\_ : Per Diems  
\_\_\_\_\_ : On official time/business only  
☒ : Transportation/per diem & other incidental expenses

Note: One (1) day CTO is granted upon submission of a duly accomplished DTR and accomplishment report.

  
**LELANI T. CABRERA, CESE**  
Assistant Schools Division Superintendent  
Officer In-Charge  
10/10/16