



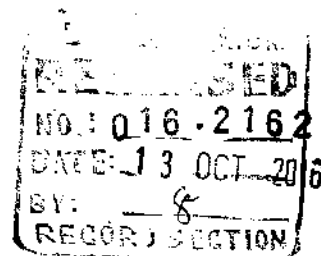
Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capital Area, Dumaguete City

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SGOD Office (035) 225 - 6180



October 13, 2016

TRAVEL ORDER

NO. 476, s. 2016

TO : MRS. LANI YURONG – HRMO
MR. ERIC RETES

OFFICE : Division of Negros Oriental

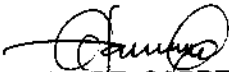
PURPOSE : To attend the Urgent Meeting for DepEd AAOs

DATE OF TRAVEL : October 14, 2016 (9:00 AM – 11:00 AM)

VENUE/PLACE : Conference Room 2nd Floor GSIS Building, North National Highway, Dumaguete City

ALLOWED/CHARGED TO: ()

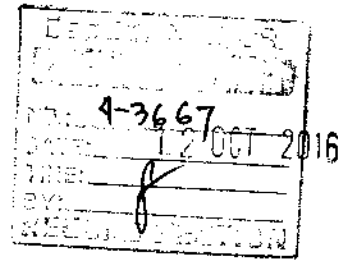
_____ : Registration/Transportation and other expenses
_____ : Transportation (DIVISION FUNDS)
_____ : Per Diems
_____ : Food and Accommodation (OSEC Funds)
_____ : Transportation/per diem & other incidental expenses


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer in Charge
10/13/16



GSIS Government Service Insurance System
Dumaguete Branch Office, North Road, Dero, Dumaguete City 6200 (035) 2250370

October 12, 2016



MS LELANIE T. CABRERA
DEPED Division of Negros Oriental
Capitol Area, Dumaguete City
Negros Oriental

RE: DEPED AAOs URGENT MEETING

Dear Ms. Cabrera:

Greetings!

The undersigned is requesting the presence of your AAOs, Ms. Lani Yurong and Eric Retes, for an urgent meeting on Friday, October 14, 2016 at 9:00 a.m. to 11:00 a.m. at the Conference Hall, 2nd GSIS building, North National Highway, Dumaguete City.

The meeting aims to guide the AAOs on the approval of loan applications specially on retiring members with unpaid loans and other important issues as well.

The most valued presence of your AAOs is highly appreciated.

Thank you very much.

Sincerely yours,

ATTY. MERCEDES VPE ENRIQUEZ
Branch Manager
GSIS Dumaguete Branch Office