



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

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negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

December 7, 2016

TRAVEL ORDER

NO. 614, s. 2016

TO : **DR. RACHEL B. PICARDAL**
SGOD, CHIEF

ENGR. PHILIP TUBOG
Division Engineer

OFFICE : SGOD, Division of Negros Oriental

PURPOSE : To attend the **2nd Annual Conference of DepEd Engineers/Architects**

DATE OF TRAVEL : **December 13-14, 2016**

VENUE/PLACE : **Sarabia Manor Hotel, 101 Gen Luna St., Iloilo City (from Davao City)**

ALLOWED/CHARGED TO: (**DIVISION MOOE** funds subject to the usual accounting and auditing rules and regulations)

☒ X : Registration
☒ X : Meals and accommodation
☒ X : Transportation/per diem & other incidental expenses

Note: For details of the activity please refer to the attached communication.

SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent
12/8/16

SGOD
STJ/rbp

Be One of Us! Be Counted. Let's Practice
W.A.T.C.H.
We Advocate Time Consciousness and Honesty



REPUBLIC OF THE PHILIPPINES
Department of Education
EDUCATION FACILITIES DIVISION
5th Floor Bonifacio Bldg., DepED Complex, Meralco Avenue, Pasig City



Office of the Chief

MEMORANDUM

FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
EDUCATION SUPPORT SERVICES DIVISION CHIEFS
SCHOOL GOVERNANCE AND OPERATIONS DIVISION CHIEFS
All Others Concerned

FROM : ENGR. ANNABELLE R. PANGAN
Chief, EFD-AS *AP*

DATE : November 25, 2016

SUBJECT : ADVISORY ON THE 2ND CONFERENCE OF DEPED
ENGINEERS/ARCHITECTS

Please be informed that the final venue for the above cited 2nd conference will be at SARABIA MANOR HOTEL, 101 Gen. Luna St., ILOILO CITY.

Likewise, hereunder are the program of activities of the SGOD, ESSD and DepEd Engineers/Architects:

Participants	Date	Time	Activities	Meals
SGOD/ESSD	Dec. 12	2:00pm-7:00pm	Check-in/ Registration	Dinner
	Dec. 13	8:00am-5:00pm	Conference Proper	Breakfast, am/pm snacks, lunch, and dinner.
	Dec. 14	8:00am-12:00nn	Closing/ Check-out	Breakfast, am snacks, and lunch

Participants	Date	Time	Activities	Meals
DepEd Engineers/ Architects	Dec. 12	2:00pm-7:00pm	Check-in/ Registration	Dinner
	Dec. 13	8:00am-5:00pm	Conference Proper	Breakfast, am/pm snacks, lunch, and dinner
	Dec. 14	8:00am-5:00pm	Conference/ Team building	Breakfast, am/pm snacks, lunch, and dinner
	Dec. 15	8:00am-5:00pm	Team Building Activity	Breakfast, am/pm snacks, lunch, and dinner
	Dec. 16	8:00am onwards	Check-out	Breakfast

For information, guidance and dissemination.




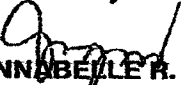
REPUBLIC OF THE PHILIPPINES
Department of Education
EDUCATION FACILITIES DIVISION
5th Floor Bonifacio Bldg., DepED Complex, Meralco Avenue, Pasig City



Office of the Chief

MEMORANDUM

FOR :  **ALAIN DEL B. PASCUA**
Undersecretary for Administration

FROM :  **ANNABELLE R. PANGAN**
Chief, EFD-AS

DATE : November 22, 2016

SUBJECT : REQUEST FOR AUTHORITY TO CHANGE AND PROCUREMENT OF
VENUE OF THE 2ND ANNUAL CONFERENCE OF DEPED ENGINEERS
/ ARCHITECTS

Relative to Memorandum dated October 17, 2016 re: Conduct of 2nd Annual Conference of DepEd Engineers/ Architects with two parts of activities (1) Performance Review and Assessment and (2) Goal Planning and Teambuilding Activity on December 12-16, 2016 (inclusive of travel time) in Davao City, may we request an authority to change and procurement of venue from DAVAO CITY to ILOILO CITY for reason of failure of bidding due to non availability of venue or non compliance to the set One Thousand Two Hundred pesos (P1,200) per participant per day. The total amount for procurement of venue is Two Million Two Hundred Sixty Eight Million (P2,268,000.00) to defray expenses for venue, board and lodging of participants charged against OSEC Fund.

For your approval, Sir.

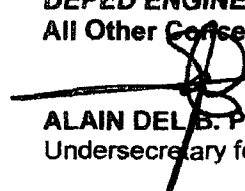
EFD

Republic of the Philippines
Department of Education

Website: <http://www.deped.gov.ph>

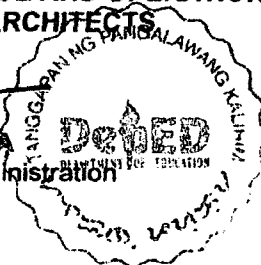
Office of the Undersecretary**MEMORANDUM**

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
EDUCATION SUPPORT SERVICES DIVISION (ESSD) CHIEF
SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD) CHIEFS
DEPED ENGINEERS/ARCHITECTS
All Other Concerned

FROM :  **ALAIN DEL B. PASCUA**
Undersecretary for Administration

DATE : October 17, 2016

SUBJECT : 2nd ANNUAL CONFERENCE OF DEPED ENGINEERS/ ARCHITECTS



1. The Education Facilities Division (EFD) conducts an annual conference of DepEd Engineers and Architects as a culminating activity every end of the year. The proposed activity is divided into two parts with the following objectives:

Part 1. Performance Review and Assessment (December 13-14, 2016) to be participated by ESSD chiefs of the Regional Offices, SGOD chiefs of the Division Offices, Regional and Division Engineers, DepEd Projects Engineers and Selected staff from EFD. The objectives of this activity are as follows:

- review 2015 and 2016 accomplishments of different school buildings projects specifically the implementation of Basic Educational Facilities Funds (BEFF) and Public-Private School Infrastructure Project (PSIP I and II);
- share experiences in the implementation of the different projects particularly those that are being implemented by DPWH and determine appropriate courses of action to improve the management of projects as well as the partnership of the two agencies;
- update the participants on the approved programs and projects for 2017 and action plans for the implementation of the projects; and
- recognition of the Regions and Divisions' performance on the different programs and projects.

Part 2. Goal Planning and Teambuilding Activity (December 15, 2016). Participants to this activity are the Regional and Division Engineers, DepEd Project Engineers and Architects and selected EFD staff.

- The proposed activity aims to achieve camaraderie among DepEd Engineers and Architects nationwide to strengthen the bond and ensure alignment of each and everyone's priorities into achieving the goals, expectations and deliverables of the department in relation to the construction/repair/rehabilitation/maintenance of educational facilities.
2. This activity is proposed to be held in Davao City, final venue will be announced later.
 3. Travelling expenses of DepED Project Engineers, CO/EFD staff and other resource persons shall be charged against OSEC Funds, subject to the usual accounting and auditing rules and regulations. Participants from the Regional and Division offices shall charge their traveling expenses against their Local Funds subject to the usual auditing and accounting rules and regulations. List of participants is shown in Annex A.
 4. For dissemination and compliance.

