

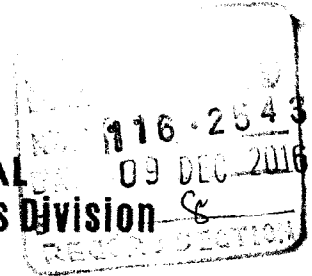
Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capital Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180



**TRAVEL ORDER #615**  
**S. 2016**


**TO:**

1. Francis Alvin Adolfo—Jimalalud District
2. Kris Joshue Credo—Zamboanguita District
3. Raul Gutang—Ayungon
4. Francis Austero—Division Office

**RE: PASKO SA KAPITOLYO 2016 DECORATION COMMITTEE**

**Date: December 8, 2016**

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1. **In line with Pasko sa Kapitolyo 2016**, a time when Negorenses and people outside the province gather and celebrate the meaningful and truly **Negorense Christmas**, you are hereby directed to compose the **Decoration Committee for the Pasko sa Kapitolyo Season** which will be conducted from **December 15-January 6, 2016 in Dumaguete City**.
  2. In view hereof, you are advised to report to the **Division Office of Negros Oriental** from **December 9-15, 2016** for the planning and implementation of decorating two stages namely: **Capitol Forecourt and Freedom Park Stage** on the dates stated above.
  3. Further, you are requested to see and coordinate with **Dr. Erlinda N. Calumpang, CID Chief**.
  4. You are entitled to earn service credits for services rendered during Saturdays and Sundays.
  5. Travelling and other incidental expenses shall be charged to School MOOE/ local funds subject to the usual accounting and auditing rules and regulations.
  6. For your information, guidance and compliance

  
**SALUSTIANO T. JIMENEZ, LI. B. CESO VI**  
*OIC-Office of the Assistant Regional Director*  
*Concurrent OIC, Schools Division Superintendent*

12/8/16

Be One of Us! Be Counted! Let's Practice



**W.A.T.C.H.**  
We Advocate Time Consciousness and Honesty

STJ/enc/jcc